

WORKING IN PARTNERSHIP

AB KETTLEBY AND SOMERBY PRIMARY SCHOOL



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Dear Parents/Carers,

INTRODUCING SCHOOL GATEWAY FOR PARENTS

We're making communication easier, faster and more effective and I'm pleased to advise that we've introduced a new service - School Gateway. This means that we can share information and you will also be able to make payments via credit and debit card, view lunch balances and give online consent for activities such as school trips and sporting activities.

What is School Gateway?

School Gateway is the parent portal (app and website) that provides a single point of contact that allows parents/carers to receive messages, payment requests, reports and much more from Ab Kettleby School and gives parents/carers the ability to communicate more efficiently (and communicate back to school free of charge).

What do I need to do now?

Download the app: If you have a smartphone, please download School Gateway from your app store (Android and iPhone). The app shows the same information as the website PLUS you can send app messages to the school for FREE – this will also save the school money when we send text messages.

Or

Visit the website: www.schoolgateway.com and click on 'New User'. You'll receive a text message with a PIN number. Use this PIN to login to School Gateway.

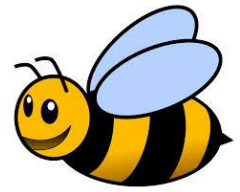
Can't activate your account

If you're having trouble activating your School Gateway account, it may be because we don't have your current email and mobile phone number on record (or different contact details than you are trying to use). Please contact the school and we'll update the details on our system.





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Troubleshooting

There are also tutorials available via the web, please type in: <https://schoolgateway.co.uk/help/> into your web browser and this will take you to the School Gateway troubleshooting website.

Already have an account with John Ferneley College?

If you already have an account with School Gateway at John Ferneley then your child's details should already be populated, so there is no need to set up another account. If there are any issues regarding this then please contact the school office.

Next Steps:

Mrs Morris is currently receiving training on all aspects of School Gateway and Ab Kettleby School is looking to launch the completed system to parents/carers after the half term. At this point we are just asking to parents/carers to set up their accounts and once ALL parents have successfully done this the system will go live.

I hope that you will find School Gateway a valuable application as it should make communication between the school and parents/carers easier and more effective. Please note that for the time being all before/after school clubs will continue to be cash only and will not move onto School Gateway.

Yours faithfully,

Ian Toon
Executive Head Teacher

